

TENDER ENQUIRY REF. NO. 5780/050521/STOR/CH/RC



**CSIR - CENTRE FOR CELLULAR & MOLECULAR BIOLOGY (CCMB)**

UPPAL ROAD, HYDERABAD (TELANGANA) INDIA – 500 007

## BID DOCUMENT

FOR ANNUAL RATE CONTRACT TENDER

### ITEM DESCRIPTION

**RATE CONTRACT FOR CHEMICALS, BIO-CHEMICALS,  
GLASSWARE, PLASTICWARE ETC. FOR USE IN CCMB  
LABORATORY**

**EMD: NIL**

*e-Bid* under SINGLE BID System (Technical Bid & Financial / Price Bid together) shall be submitted through Central Public Procurement Portal (URL: <https://etenders.gov.in>) only

### Contact Details

Stores & Purchase Officer  
CSIR - Centre for Cellular & Molecular Biology  
Council of Scientific & Industrial Research  
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## TENDER INVITATION

The Director, CSIR-Centre for Cellular & Molecular Biology (CCMB), Habsiguda, Uppal Road, Hyderabad- 500 007, Telangana, India, invites **online e-bids** for entering into an **Annual Rate Contract (RC)** on NDP basis with best applicable discounted price for the supply of the following specialised R&D chemicals and consumables from interested manufacturers, their distributors and stockiest/dealers etc.

S. No.	Description of item	File No.	Bid Type	EMD Amount (Rs.)
1	<b><u>RATE CONTRACT FOR THE FOLLOWING:</u></b> 1. LABORATORY CHEMICALS 2. BIO-CHEMICALS 3. GLASSWARE 4. PLASTICWARE	4476/230620/STOR/RC/CH	SINGLE BID SYSTEM	NIL

### **IMPORTANT NOTE, DATES & TIME**

<b>Last Date &amp; Time For Submission of Bids</b>	28/08/2021 Up to 13.00 hrs. (IST)
<b>Date / Time of Opening of Bids</b>	30/08/2021 from 14.30 hrs. (IST) onwards
<b>Venue of Bid Opening at CCMB</b>	ONLINE
<b>Tenders to be submitted at place</b>	ON LINE

### **IMPORTANT NOTE:**

- PLEASE STRICTLY ADHERE TO THE DATES / TIMES MENTIONED IN THIS DOCUMENT
- Bids shall be submitted only using this web portal <https://etenders.gov.in>, failing which it will be rejected.

(Pratyush Kumar)  
Stores & Purchase Officer (on Additional Charge)  
For & on behalf of CSIR



सीएसआईआर – कोशिकीय एवं आणविक जीव विज्ञान केन्द्र  
**CSIR-Centre for Cellular & Molecular Biology**

उप्पल रोड, हैदराबाद - 500007(तेलंगाना), भारत  
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File Ref. No. 5780/050521/STOR/CH/RC

Date: 28.07.2021

**NOTICE INVITING TENDER**

The Director, CSIR-Centre for Cellular & Molecular Biology (CCMB), Habsiguda, Uppal Road, Hyderabad- 500 007, Telangana, India, invites **online e-bids / offers** for entering into an **Annual Rate Contract (RC) on NDP basis with best applicable discounted price** for the supply of the following specialized R&D chemicals, consumables and Labwares etc. from interested manufacturers, their distributors and stockiest/dealers etc.

It may be noted that the **Rate Contract** shall be concluded on a **fixed price basis** which would be valid during the currency of the contract without any firm commitment on our part for assuring any minimum quantum of business. We are inviting rate contract proposals for supply of **Specialised R&D Consumables on NDP basis with the best applicable discount / price**. The following are the category of products required by this Laboratory.

- 1) Laboratory Chemicals
- 2) Bio-Chemicals / Fine Chemicals
- 3) Glass Wares
- 4) Plastic Wares

The Rate Contract (RC) shall be valid for a period of one year from date of issue of CCMB RC order, which can be extended for further period of one year on mutually agreed terms and conditions between both the parties and on satisfactory performance by the RC holder subject to applicability of Price Fall Clause.

## Chapter – I

### Terms & Conditions

#### IMPORTANT TERMS & CONDITIONS:

1. Bidders shall satisfy the requirements of a **Class I Local supplier** and **Class II Local supplier** issued in pursuance of **'Make in India' policy vide Order No. P-45021/2/2017-PP (BE-II), dated 16th September, 2020** of Ministry of Commerce and Industry, Government of India, as amended from time to time. Bidder may please refer said order dated **16th September, 2020** for further details.

**'Local content'** means the amount of value added in India, which shall, unless otherwise prescribed by Nodal Ministry, be the total value of item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent.

**'Class – I Local supplier'** means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-I local supplier' in the said order dated 16th September, 2020.

**'Class – II Local supplier'** – means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-II local supplier' but less than that prescribed for 'Class-I local supplier' under said order dated 16th September, 2020.

**'Non – Local Supplier'** means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than that prescribed for 'Class-II local supplier' under this Order.

**Minimum local content:** The 'local content' requirement to categorize a supplier as 'Class-I local supplier' is minimum 50% For 'Class-II local supplier', the 'local content' requirement is minimum 20%. Nodal Ministry/Department may prescribe only a higher percentage of minimum local content requirement to categorize a supplier as 'Class-I local supplier'/'Class-II local supplier'. For the items, for which Nodal Ministry/Department has not prescribed higher minimum local content notification under the Order, it shall be 50% and 20% for **'Class-I local supplier'/'Class-II local supplier'** respectively.

**Note- Bidder is required to indicate percentage of local content and provide self-certification** the items offered meet the local content requirement for **'Class –I Local Supplier' /'Class – II Local Supplier'** as the case may be. Further, the bidders shall also give details of the **location(s)** at which the local value addition is made. Only **'Class –I Local Supplier' /'Class – II Local Supplier'** as defined under said **"Make in India' order dated 16.09.2020** shall be eligible to submit **RC offers. Hence, offers from 'Non – Local Supplier' or products not complying with the requirement of Class I Local supplier and Class II Local supplier** shall not be considered of issue of RC Contract.

#### **Verification of local content:**

- a. The **'Class-I local supplier'/'Class-II local supplier'** at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for **'Class-I local**

- supplier’/’Class-II local supplier’, as the case may be. They shall also give details of the location(s) at which the local value addition is made.
- b. In cases of procurement for a value in excess of Rs. 10 crores, the ‘Class-I local supplier’/’Class-II local supplier’ shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.
  - c. Decisions on complaints relating to implementation of this Order shall be taken by the competent authority which is empowered to look into procurement-related complaints relating to the procuring entity.
  - d. Nodal Ministries may constitute committees with internal and external experts for independent verification of self-declarations and auditor’s/accountant’s certificates on random basis and in the case of complaints.
  - e. Nodal Ministries and procuring entities may prescribe fees for such complaints.
  - f. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
  - g. A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities, in the manner prescribed under paragraph 9h below.
  - h. The Department of Expenditure shall issue suitable instructions for the effective and smooth operation of this process, so that:
    - i. The fact and duration of debarment for violation of this Order by any procuring entity are promptly brought to the notice of the Member-Convenor of the Standing Committee and the Department of Expenditure through the concerned Ministry/Department or in some other manner.
    - ii. On a periodical basis such cases are consolidated and a centralized list of decentralized lists of such suppliers with the period of debarment is maintained and displayed on website(s);
    - iii. In respect of procuring entities other than the one which has carried out the debarment, the debarment takes effect prospectively from the date of uploading on the website(s) in the such a manner that ongoing procurements are not disrupted.

**NOTE: Prospective Bidders for the proposed Rate Contract from Make in India, MSE and MSE (SC & ST)/MSE (Woman) Sectors are also encouraged to participate in the Bidding process as per Government of India norms published and amended from time to time.**

2. Requirement of Registration Rule 144 (xi) of the GFR, 2017 related to restrictions on participation of Foreign Bidders and their Authorized Indian Agent/ Dealer (Order No. F.No.6/18/2019-PPD dated 23.07.2020 of Department of Expenditure, Ministry of Finance, Government of India refers)

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the Bidder is registered with the Competent Authority i.e. Registration Committee constituted by the Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Government of India.
- II. “Bidder” (including the term ‘tenderer’, ‘consultant’ or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidder stated herein before, including any agency branch or office controlled by such person, participating in a procurement process.
- III. Bidder from a country which shares a land border with India “for the purpose of above order/ this tender means: -
  - a. An entity incorporated, established or registered in such a country; or
  - b. A subsidiary of an entity incorporated, established or registered in such a country; or
  - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d. An entity whose beneficial owner is situated in such a country: or
  - e. An Indian (Or other) agent of such an entity or
  - f. A natural Person who is a citizen of such a country; or
  - g. A Consortium or joint venture where any member of the consortium or joint venture falls under any of the above.
- IV. The Beneficial owner for the purpose of (iii) above will be as under:
  - a. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation-

- a. **‘Controlling ownership interest’** means ownership of or entitlement to more than twenty –five per cent of shares or capital or profits of the company;
- b. **“Control”** shall include the right to appoint majority of the directors or to control the management or Policy decisions including by virtue of their shareholding or management rights or shareholder’s agreements or voting agreements;

- b. In case of a partnership firm., the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or Profits of the partnership;
  - c. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or Profits of such association or body of individuals.
  - d. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
  - e. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- V. An agent is a person employed to do any act for another, or to represent another in dealings with third person.
- VI. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

Bidders are requested to submit the prescribed Certificate as per **Annexure VI**.

3. In case bids are submitted by dealer of '**Class I Local Supplier**' / '**Class II Local Supplier**', specific **Manufacturer's Authorisation Form (MAF)** shall be submitted along with the Tender
- a. Only one '**Class I Local Supplier**' / '**Class II Local Supplier**' (or) the duly authorized dealer can quote. If both '**Class I Local Supplier**' / '**Class II Local Supplier**' and dealer quote for the same tender, both their tenders will be rejected.

The tenderer (i.e. Original Manufacturer or Authorised Dealer) are requested to submit their offer in their own letter head, neatly typewritten without any overwriting. The Tenderers shall have to indicate clearly the brand/ make of the product(s) for which they are submitting the RC proposal.

4. The bid shall be submitted as per **BID FORMAT** enclosed at **Annexure – II**.

5. The price with following details – for entire range of products - shall be submitted uploaded in PDF Format.

- a. Category
- b. Sub-Category
- c. Catalogue No.
- d. Item Description
- e. HSN Code
- f. Item type
- g. Item Unit
- h. Item Rate
- i. Discount in percentage (%)
- j. Applicable IGST / GST percentage (%)

No other non-consumable items should be mentioned along with quoted items

## 6. Evaluation of the bids

- 6.1 The evaluation of the bids shall be done based on requirement of CSIR-CCMB and any decision taken by CCMB into the matter will be final and binding.
- 6.2 The bids which are incomplete, not in conformity with the terms & conditions of the bid, conditional bids and unsigned bids shall be rejected as non-responsive without any further evaluation.
- 6.3 Bids not supported by the eligibility criteria shall be summarily rejected.
- 6.4 Bidders may be called for discussion /clarification/ further discount before the finalisation of rate contract, if considered necessary by CSIR-CCMB.
- 6.5 All the bids where the **maximum discount on NDP Price/ Price List is** offered shall be processed for finalisation of the rate contract.

7. **EMD:** Please note that **no EMD** is applicable for this Tender.

## 8. PRICE

- 8.1 **Prices** Must be quoted on the basis of Discount on **Net Dealer Price(NDP)** for each category of items in terms of Percentage (%) discount on NDP. **Additional Dealer Discount** may also be mentioned clearly wherever applicable.
- 8.2 The bidder must undertake that the prices mentioned in their pricelist are firm and valid till end of the Rate Contract (RC) period without any hike. However, in the event of any decrease in the prices during the contract period the same should be notified to CCMB. Alongside, if any special promotional marketing scheme(s) is/are launched from time to time, the same must be made available/ intimated to CSIR-CCMB, Hyderabad.
- 8.3 The bidder should ensure that the prices quoted are **FOR, CSIR-CCMB Warehouse, Hyderabad, basis, including its unloading at CCMB as per the details given in CCMB Purchase Order (PO) and inclusive of all taxes and duties.** In case of **temperature controlled products**, necessary precautionary measures shall be taken so by the supplier that the item(s) remain in the specified temperature till its delivery to the CCMB end user.



- 8.4 The prices remain **fixed** during the currency of RC and the end users of the Institute shall be invariably offered agreed benefits of Rate Contract item(s) even in cases of cash purchase by CCMB user in view of any urgency. In such cases, the bidder is not permitted to charge higher prices than the prices approved by CCMB under the RC. In case if it is found that the bidder is charging lesser prices than the prices agreed under the rate contract to any other organisation / user, the RC prices/ orders shall be modified suitably without any intimation to the bidder.
- 8.5 The bidder shall submit soft copies of the pricelist online followed by duly signed and stamped hard copy so that the accessibility of prices will be user friendly. However, in case if there is difficulty in submission of Price List/Catalogue online due to huge volume, sufficient no. of duly signed and stamped hard copies shall be supplied to CCMB along with CDs, if any. However, bidder shall ensure that no discrepancy exist between the soft copy and hard copy of NDP Price List made available to this office, without fail.
- 8.6 The prices quoted must include the prices of goods up to CSIR-CCMB inclusive of freight, insurance up to CCMB, charges for dry ice or any incidental charges.

## 9. Purchase Orders under the rate Contract

- 9.1 Bidders may note that mere conclusion of Rate Contract does not guarantee placement of purchase order or any assured quantity of business during the contract period, rather the orders shall be placed based upon need and suitability of offered items by CCMB users.
- 9.2 Purchase Orders placed till the last working day of the Rate Contract should be honoured and executed under the rate contract without any need for extension of the rate contract or change of price.

## 10. Product Quality

The manufacturer/bidder should give an undertaking stating that the products they are offering are of good quality, new, unused, genuine and as per standard specifications. In case it is found that the product is old or spurious, the bidder shall be barred from doing any business with CSIR-CCMB for a period which will be determined by competent authority. The manufacturer/bidder also undertakes that they are solely responsible in case of any discrepancies noticed during the supply with regard to the Catalogue no., quality, quantity, packages, leakages, short supplies, damages and the same shall be replaced at 'free of cost' by the bidder. In case after receipt and inspection of material or during its usage, any defect is found in the quality of material, the supplier shall have to provide free replacement of the supplied material or he shall have to refund the amount charged towards the same.

## 11. Order amendments

On receipt of the Purchase Order, the Bidder shall check the correctness of the **product code, rates and other terms and conditions** of the Purchase Order. In case of any discrepancy/ corrections the same should be immediately brought to the notice of the CSIR-CCMB immediately for the issue of necessary amendment of PO strictly as per RC terms only.

## 12. Delivery

- 12.1 The ordered items must be delivered at CSIR-CCMB unless otherwise specified in the purchase order within a period of **FOUR (04) Weeks** from the date of issue of purchase order. Supplies are normally accepted on all working days from **10:30 AM to 5:00 PM** except on Saturday, Sunday and other public holidays. In case of deviation in **delivery timeline** due to any specific issue in an individual case, the bidder must seek prior written approval of CCMB to extend the same, failing which LD may be invoked for such delayed delivery and PO itself can be cancelled at the discretion of CCMB.
- 12.2 All the perishables/hazardous / fragile item(s) shall be opened in the presence of the representative of the bidder and the user, if required. Bidder will be responsible for any loss due to negligent packing and transportation. Package of such products shall specifically indicate that goods being supplied are perishables/hazardous / fragile with advance written intimation to this office.
- 12.3 The bidder can execute the supply of the ordered material in a staggered manner only with prior written permission of CCMB and maximum of **three** staggered deliveries can be allowed per purchase order within the delivery schedule, if approved by CCMB specifically. But, in case of perishables, hazardous consumables, the consent of the user must be obtained prior to the execution of the supply so that necessary precautions shall be taken for their effective use under intimation to CCMB Purchase Section.
- 12.4 **LATE DELIVERY:** The material must be supplied within stipulated period/validity of supply date. In case of delay in supply from the side of supplier, a penalty of **0.5 (zero point five) per cent** of order value **per week** of delay subject to a **maximum of 10 (ten) per cent** shall be levied in cases where ordered goods are delayed beyond the schedule delivery period. Beyond this the Supply Order is liable to be treated as cancelled at the discretion of Director CCMB. It may however be noted that Force Majeure clause is acceptable to us. Extension of delivery schedule shall be considered only under exceptional circumstances and upon a written request from the firm. LD shall not apply in case the extension is approved by the Competent Authority, CCMB.

## 13. Payment

- 13.1 Payment for supplies will be made on Bill Basis after supply and acceptance. Normally 100% payment against a **pre-receipted bill** in triplicate (duly stamped) should be made within 30 days after receipt of materials if found in order, in quality and in quantity. Supplies will be made promptly within the delivery schedule. For local supplies, the payment will be made only after satisfactory supply at CSIR-CCMB and after certification by our user expert/scientist.
- 13.2 No advance payment shall be made for part supplies under normal circumstances. CSIR-CCMB reserves the right to cancel the purchase order in case part supply is not affected within the reasonable period or also reserve the right to recover 10 (ten) per cent of the payment as security to be paid on completion of the contract at the discretion of the Competent Authority, CSIR-CCMB.
- 13.3 It is informed CSIR - CCMB is eligible to issue **Goods and Service Tax Certificate to pay GST at concessional rate for its R&D procurement on demand** as per GOI notifications Nos. 51/96 - Customs dt. 23/7/1996, No. 28/2003- Customs dt. 01.03.2003, No. 43/2017 Customs dt. 30/6/2017 & No. 47/2017- Integrated Tax (Rate) dt.

14.11.17, No. 10/2018- Integrated Tax (Rate) dt. 25/01/2018 and Notification No. 45/2017 Central Tax (Rate) dt. 14/11/2017, Notification No. 45/2017 Union Territory Tax (Rate) dt. 14/11/2017 and No. 9/2018- Central Tax (Rate) Dt. 25/01/2018 and No. 9/2018- Union Territory Tax (Rate) Dt. 25/01/2018, as amended from time to time as per approval conveyed Govt. of India, DSIR vide letter No. TU/V/RG-CDE (191)/2016, dt. 07/05/2018.

**NOTE- Concessional Customs Duty Certificate shall not be issued for proposed Rate Contract (RC) as the eligibility of participation in bidding process is restricted to 'Class-I Local Supplier' and 'Class-II Local Supplier' only, as defined under the related to "Make in India" Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020 of Ministry of Commerce and Industry, Government of India to offer products complying with stipulated requirements. Products of RC holders which do not fulfil the norms of 'Class- I Local Supplier' and 'Class-II Local Supplier' shall not offered for RC. The bidder must specify whether products offered under RC completely satisfy the norms of 'Class- I Local Supplier' and 'Class-II Local Supplier', as defined under the said order dated 16th September 2020, as per applicability in case of offered product.**

13.4 **TDS/ TCS** will be deducted as per applicable statutory provisions as per instructions issued by the Govt. from time to time. CSIR-CCMB GST No. is **36AATC2716R3ZE**.

#### 14. Fall Clause:

14.1 The proposed rate contract shall be guided by the **FALL CLAUSE** wherein if the Rate Contract (RC) holder / bidder undertakes to reduce price or sells or even tenders to sale the rate contract goods following conditions of sales of same / similar to those of the rate contract to any other person or organization during the currency of the rate contract. Accordingly, the rate contract prices will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and, the rate contract shall be amended accordingly at reduced price offered by Rate Contract holder / bidder to any other third party / organisation. This includes products uploaded by the bidder's authorized dealer on **GeM** and other parallel rate contract holders, if any.

14.2 An **undertaking** is required to be given by all the manufacturers / bidder that the rates offered by them are not more than the rate offered to any other CSIR/Government agencies/Institution and the discount offered is not less than the discount offered to any other CSIR/ Government agencies/Institution. In case any such discrepancy is noticed at any point of time manufacturers / bidder shall undertake to refund the difference amount to CSIR-CCMB, Hyderabad and also rate contract is liable to be cancelled at the discretion of the Competent Authority, CSIR-CCMB.

#### 15. Discount

15.1 The bidder shall offer a **FIXED DISCOUNT** applicable on the **list price/ NDP** applicable in BOQ (price bid). The discount must be indicated in the BOQ (Price Bid). **Bidder shall also upload pdf/scanned copy of offered discount structure in their letterhead strictly in conformity with BOQ** duly signed and stamped by their authorized representative along with their e-bid for reference, particularly in cases where bids are submitted for multiple category with **different discount structure** for each category to ensure clarity.

15.2 The percentage of **discount** must be mentioned in **words** as well as **figures**.

16. **Parallel Rate Contract:** CSIR-CCMB reserves the right to conclude more than one rate contract for the same Brand/ product and has the option to re-negotiate the price(s) with the rate contract holder(s).
17. **Prices shall be quoted in Indian Rupees only. Bids in currency other than Indian Rupee (INR) will be REJECTED summarily / ab initio as unresponsive.**
18. **Due Date for submission & Opening of tender:**  
The tender must be submitted online in Central Public Procurement Portal (CPPP) on or before **28<sup>th</sup> August, 2021 by 13.00 Hrs.** through etenders.gov.in. The tenders will be opened on **30<sup>th</sup> August, 2021 by 14.30 Hrs.**
19. The critical dates are as per the CPPP system generated date sheet.
20. **VALIDITY OF RATE CONTRACT:** The prices must be kept valid up to **ONE YEAR from the date of award/acceptance of rate contract.** No upward changes in prices will be acceptable in any condition during the period of the rate contract. However, if there happens to be a downward revision in prices of the items concerned during the contract period, the benefit of the price reduction shall be passed on to the Institute. Force Majeure clause is accepted to us.
21. **RENEWAL OF RATE CONTRACT, IF ANY:** The Annual Rate Contract can be extended for a further period of one year on mutually agreed terms and conditions between both the parties and on satisfactory performance subject to applicability of Price Fall Clause.
22. **TERMINATION OF RATE CONTRACT (RC)**
- The Rate Contract can be terminated by either of the parties with **30 Days** prior notice in writing. However, in exceptional cases CSIR-CCMB reserves the right to terminate the rate contract at any point of time without any notice in case the performance of the Tenderer is found consistently unsatisfactory or due to the serious lapse on the part of the Tenderer. CSIR-CCMB is not bound to assign any reason of termination of RC and decision taken by CCMB into the matter will be final and binding.
23. Vague terms like “packing forwarding transportation etc. extra” without mentioning the specific amount/percentage of these charges will not be accepted. **Such tender shall be treated as incomplete and rejected.**
24. **REASONABILITY OF PRICES:**
- The material will not be supplied by the vendor less than the Rate Contract prices to any other Govt. Institution. If the same is found, the proportionate recoveries will be made.
25. **Copies of Rate Contract with other CSIR Labs./Institutes/ Other Government / Private Research Institutions of repute, if any, to be submitted along with tender.**
26. The bidder should submit a certificate stating that maximum discount is being given and no other Government Organization including CSIR is being benefited more than this discount (Annexure IX).
27. The Rate List of Bulk Packages/Quantity should also be attached along with the tender. Bulk discount must be mentioned wherever applicable. The bidders may tender a separate discount/price for bulk purchases and also define the quantity to be treated as ‘bulk’.

Special/ promotional offers or end of season sales in addition to RC discount shall be processed based as individual offer, subject to its acceptance by CSIR-CCMB to avail such special/ promotional offers.

28. The bid has to be valid for **90 days** from the date of opening.

29. Conditional tender shall not be accepted.

30. An undertaking must be submitted by the bidder, with the tender document, that the product offered for rate contract are not uploaded on GeM portal (Annexure VIII). If some products of catalogue are offered on GeM, a list of such items (which are available on GeM) must also be furnished with the tender or the same must be mentioned/highlighted/star marked in the pricelist. Any changes in this regard during currency of RC must be brought into the notice of CSIR-CCMB by the bidder to get such items deleted from RC List.

31. Price Lists must be provided as per the specific excel sheet format attached at Annexure II. This is mandatory as the Institute intends to upload the same for generation of POs in ERP mode.

### 32. Code of Integrity

A. The bidders/suppliers should sign a declaration about abiding by the **“Code of Integrity for Public Procurement”** in bid documents. In case of any transgression of this code, the bidder is not only liable to be removed from the list of registered suppliers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India, and so on.

#### B. Code of integrity for Public Procurement:

The Purchaser as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

- i) **“Corrupt practice”**: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
- ii) **“Fraudulent practice”**: any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
- iii) **“Anti-competitive practice”**: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
- iv) **“Coercive practice”**: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

- v) **“Conflict of interest”**: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain; and
- vi) **“Obstructive practice”**: materially impede the purchaser’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser’s Entity’s rights of audit or access to information;

### C. Obligations for Proactive disclosures

- i) The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity for Public Procurement to sue-moto proactively declare any conflicts of interest (coming 14 under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract. Failure to do so would amount to violation of this code of integrity; and
- ii) The bidder must declare, whether asked or not in a bid document, any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity. Failure to do so would amount to violation of this code of integrity;
- iii) To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the bidder making such declarations. The declared conflict of interest would be evaluated and mitigation steps, if possible, taken by the purchaser. Similarly, voluntary reporting of previous transgressions of Code of Integrity elsewhere may be evaluated and barring cases of various grades of debarment, an alert watch may be kept on the bidder’s actions in the tender and subsequent contract.

### D. Punitive Provisions

Without prejudice to and in addition to the rights of the Purchaser to other penal provisions as per the bid documents or contract, if the Purchaser comes to a conclusion that a (prospective) bidder/supplier, directly or through an agent, has violated this code of integrity in competing for the contract or in executing a contract, the purchaser may take appropriate measures including one or more of the following:

- i) If his bids are under consideration in any procurement
  - a) Forfeiture or encashment of bid security;
  - b) Calling off of any pre-contract negotiations; and
  - c) Rejection and exclusion of the bidder from the procurement process.

- ii) If a contract has already been awarded
  - a) Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
  - b) Forfeiture or encashment of any other security or bond relating to the procurement;
  - c) Recovery of payments including advance payments, if any, made by the purchaser along with interest thereon at the prevailing rate.
  
- iii) Provisions in addition to above:
  - a) Removal from the list of registered suppliers and banning/debarment of the bidder from participation in future procurements of the purchaser for a period not less than one year;
  - b) In case of anti-competitive practices, information for further processing may be filed under a signature of the Joint Secretary level officer, with the Competition Commission of India;
  - c) Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.

Bidders are requested to submit the prescribed Certificate as per **Annexure VII**.

## **32. Settlement of Disputes**

- 32.1 The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
  
- 32.2 If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.
  
- 32.3 The dispute settlement mechanism / arbitration proceedings shall be concluded as under:

If any dispute or difference arises between parties hereto as to the construction, interpretation, effect and implication of any provision of this agreement including the rights or liabilities or any claim or demand of any party against other or in regard to any other matter under these presents but excluding any matters, decisions or determination of which is expressly provided for in this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. All such disputes or difference shall be **referred to Delhi International Arbitration Centre (DIAC), New Delhi** for arbitration. The award of the Arbitrator so appointed shall be final, conclusive and binding on all parties to the Contract.

32.5 Notwithstanding any reference to arbitration herein,

(a)	the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; <b>and</b>
(b)	the Purchaser shall pay the Supplier any monies due the Supplier at the discretion of Director, CCMB

33. All disputes are subject to applicable Indian law and jurisdiction of competent local court at **Hyderabad, Telangana, India, only.**
34. Normally, no condition of the tender shall be relaxed. However, the Director, CSIR-CCMB may relax any of the conditions of the tender in the best interest of the Institute in exceptional cases depending upon the merits of the case. The Director, CSIR-CCMB reserves the right to accept or reject any offer in part or in full without assigning any reasons thereof.

**(PRATYUSH KUMAR)**  
**Stores & Purchase Officer (on Additional Charge)**

**Note:**

- 1) All the standard formats are scanned and attached for the reference of the bidders.
- 2) Interested bidders are hereby requested to submit a separate quotation for every brand.

The Bid must be accompanied with prescribed documents, as indicated in **Annexure I to Annexure X**, failing which the bid shall be considered as Non-responsive.



## Chapter – II

### Instructions for Online Bid Submission

- 1.1 The bidders are required to submit soft copies of their bids electronically through the CPPP, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPPP Portal. More information useful for submitting online bids on the CPPP Portal may be obtained at: <https://etender.gov.in/eprocure/app>
- 1.2 Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 1.3 Please go through the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 1.4 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing the size of the scanned document.

### 2. Submission of bids

- 2.1 Bidder should log into the site well in advance for bid submission so that they can upload the bid on time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2.3 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected. Bidders shall fill all the cells which are designated to be filled by them. If any cell is left blank or filled with 0 (zero) then it will be presumed that no discount is offered on price list.

### 3. Assistance to the bidders

- 3.1 Any queries pertaining to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 3.2 Any queries pertaining to the process of online bid submission or queries relating to CPPP Portal in general may be directed to the 24x7 CPPP Portal Helpdesk.
- 3.3 Tenderers are advised to follow the instructions provided in the Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://etender.gov.in/eprocure/app>.

Chapter - III  
STANDARD FORMS

BID FORMAT

Annexure-I

SI. No.	Item Category	Item Sub-Category	Catalogue No.	Item Description	Item Type	Item Unit	Rate	Discount (in Percentage)	Tax1	Tax2	HSN Code
1.											
2.											

### Bidder Information Form

(a) [The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to this format shall be permitted and no substitutions shall be accepted. This should be done on the letter head of the firm].

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

Page 1 of \_\_\_\_\_ pages

01.	Bidder's Legal Name [insert bidder's legal name]
02.	In case of JV, legal name of each party: [insert legal name of each party in JV]
03.	Bidder's actual or intended Country of Registration: [insert actual or intended country of registration]
04.	Bidder's Year of Registration: [insert bidder's year of registration]
05.	Bidder's Legal Address in Country of Registration: [insert bidder's legal address in country of registration]
06.	Bidder's authorised representative information Name: [insert authorised representative's name] Address: [insert authorised representative's address] Telephone/Fax numbers: [insert authorised representative's telephone/fax numbers] Email Address: [insert authorised representative's email address]
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder \_\_\_\_\_

Name \_\_\_\_\_

Business Address \_\_\_\_\_

Bid Form

Tender No.

To

The Director,  
CSIR – Centre for Cellular & Molecular Biology,  
Uppal Road, Hyderabad-500007.

Ref: CSIR- CCMB Tender Ref. No. \_\_\_\_\_ dated \_\_\_\_\_ 2020.

Sir,

I/We have examined and have no reservations to the Bidding Documents, including Addenda, if any.

Having examined the bidding documents, I/we, the undersigned, hereby submit the priced bid for supply of goods and services in conformity with the said bidding documents.

I/We hereby offer to supply the Goods at the prices and rates mentioned in our price list/CD/DVD.

I/We offer the following category of items under Rate Contract and their respective price lists have been attached. We also confirm that the price list attached is on Net Dealer Price only.

1. Name of the Manufacturer(s) :
2. Make / Brand(s) :
3. Agreeing for liquidated damages / Penalty clause : YES / NO
4. Delivery Period :
5. Validity Period :
6. Agreeing for Payment terms: : **100% on Bill basis within 30 days after satisfactory receipt of material in good condition**
7. Furnished RC Clients list (PO copies) : YES/NO
8. Manufacturer/ Bidder should enclose :
  - A. GST Registration Certificate :
  - B. PAN No. :
  - C. Profile of the firm & Client list
9. Compliance with National/International Standards:
- 10.If Dealer, then authorization letter from Manufacturer:
- 11.Rate contract copies with other Research Institutions:
12. Bank Details for e-payment.
  - a) Name of the Vendor /Account holder :
  - b) Name of the Bank and Branch :
  - c) Bank Account No :
  - d) Type of Account :
  - e) Address of the Branch
- 13.a) Agree for free delivery at CSIR-CCMB, Hyderabad: YES / NO
- b) Discount from Manufacturer (Must be stated): \_\_\_\_\_% on NDP/ List Price
- c) Any further discount from dealer (must be stated): \_\_\_\_\_% on NDP/ List Price

14. Supply through (Tick either a or b)

- a) Direct :
- b) Authorized dealer : Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone No. \_\_\_\_\_  
 E-mail \_\_\_\_\_

- A. I/We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in our price list and that we shall perform all the incidental services.
- B. The prices quoted are inclusive of all charges net for Free delivery at CSIR – CCMB, Hyderabad
- C. I/We agree to abide by our offer for a period of 90 days from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time.
- D. I/We have carefully read and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions.
- E. I/We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

**Certified that the bidder is:**

- F. A Sole proprietorship firm and the person signing the bid document is the sole proprietor / constituted attorney of sole proprietor.

(OR)

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement / by virtue of general power of attorney.

(OR)

A company and the person signing the bid document is the constituted attorney.

**(NOTE: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorised to sign the bid document.)**

We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020

Signature of Bidder

- Details of enclosures : Full Address :
- Telephone No. :
- e-mail :
- COMPANY SEAL :

**Manufacturer's Authorisation Form**

*[The Bidder shall ensure that the Manufacturer shall fill in this form in accordance with the instructions indicated. This letter of authorisation should be on the letterhead of the manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the manufacturer].*

Date: *[insert date (as day, month and year) of bid submission]*

Tender No.: *[insert number from invitation for bids]*

To: *[insert complete name and address of purchaser]*

**WHEREAS**

We *[insert complete name of manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of manufacturer's factories]*, do hereby authorise *[insert complete name of the bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorised representative(s) of the manufacturer]*

Name: *[insert complete name(s) of authorised representative(s) of the manufacturer]*

Title: *[insert title]*

Duly authorised to sign this authorisation on behalf of: *[insert complete name of bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*

The technical and commercial deviations should be indicated separately.

- ✓ If the bidder fails to enclose the compliance statement, his bid is likely to be rejected.

**Place:**

**Date:**

**Signature and seal of the Manufacturer/Bidder**

**NOTE:**

- 1) Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

**BILL OF QUANTITIES (BOQ) – CCMB FILE REF: 5780/050521/STOR/CH/RC**  
**FOR supply of Specialised R&D Consumables on NDP basis with applicable discount**  
**(For Bids in Indian Currency/Rs.)**

Supplier's Ref. No: \_\_\_\_\_

Date: \_\_\_\_\_

Supplier's Name & Address with e-mail:  
\_\_\_\_\_

Contact Person Name, Ph. No./Mob.

No. \_\_\_\_\_

Sl. No.	Item description - supply of Specialised R&D Consumables	OEM/Make/Model	List with NDP Price Enclosed	% of Discount on NDP Price (in figure)	% of Discount on NDP Price (in words)
1.	Laboratory Chemicals*		Yes/ No		
2.	Bio-Chemicals*		Yes/ No		
3.	Glass Wares*		Yes/ No		
4.	Plastic Wares*		Yes/ No		
Plus Applicable GST / Tax on goods at applicable Rates					Yes/No
Total Price offered for CCMB , Hyderabad Stores/Site					Yes/No

Payment Terms:	Delivery Period: (Days/Weeks/Months)
Delivery Terms: (FOR-CCMB Stores)	Validity of the Quotation:
Guarantee/Warranty:	TDS/TCS Deduction (under IT&GST):
<b>NOTE: TDS as per statutory applicability will be deducted.</b>	

Bidders may note that CSIR-CCMB is a public funded research institution registered with DSIR and eligible for payment of **GST at concessional rates** as per Govt. Notifications No. 45//2017-Central Tax (Rate) and No. 47/2017- Integrated Tax (Rate) dt. 14.11.2017, as amended from time to time (Please refer to **Para 13.3** under heading **Payment of Chapter - I** for details.)

*\* Please specify category for which Bid / Price List is submitted.*

Format for declaration by the Bidder on  
Non-applicability of Exclusion from Restrictions under Rule 144 (xi) of the General Financial Rules  
(GFRs), 2017

(Ref.- Govt. of India, Ministry of Finance, Dept. of Expenditure Order No. F.No.6/18/2019-PPD dated 23.07.2020 {Public Procurement No.1} and subsequent orders on the subject)

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,

The Director,  
CSIR-CCMB,  
Hyderabad- 500007.

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby undertake that *“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered.*

*[Where applicable, evidence of valid registration by the Competent Authority shall be attached]”*

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory)  
Company Seal



**Format for declaration by the Bidder for Code of Integrity & conflict of interest**  
*(Refer para 3.2.1 & 5.1.2 (ix)(m) of the CSIR Manual)*

**(On the Letter Head of the Bidder)**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,

Director,  
CSIR-Centre for Cellular & Molecular Biology (CCMB),  
Habsiguda, Uppal Road,  
Hyderabad- 500007, India

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para 1.3.0 of ITB of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory)  
Company Seal

**Declaration on non-availability of offered specialized R&D in GeM**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,

Director,  
CSIR-Centre for Cellular & Molecular Biology (CCMB),  
Habsiguda, Uppal Road,  
Hyderabad- 500007, India

This is to certify that M/s. \_\_\_\_\_ is currently not selling the **specialized R&D consumables** offered to your Institute under proposed Rate Contract (RC) **are not uploaded on GeM portal** by either directly by Manufacturer or through duly authorized dealer/ distributor of the original Manufacturer\*.

Authorised Signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

(\*If some products of catalogue are offered on GeM, a list of such items (which are available on GeM) must also be furnished with the tender or the same must be mentioned/highlighted/star marked in the pricelist.)

**Format for declaration by the Bidder for Reasonability of Prices**  
**(On the Letter Head of the Bidder)**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,  
The Director,  
CSIR-CCMB,  
Hyderabad- 500007.

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby certify that the price/s offered vide our Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ is reasonable.

We further certify that the quoted **NDP prices** offered under Rate Contract (RC) are the minimum and we have not quoted the same item/s on lesser rates than those being offered to CCMB, to any other customer or Govt./ CSIR organisation.

Further, we **maximum discount on NDP prices** has been offered, which is not less than discount offered to any other customer or Govt./ CSIR organisation.

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory)  
Company Seal

**Format for Self Certification by “Class I Supplier or Class II supplier” regarding Local Content**

**(To be provided by the supplier on letter head duly signed by the authorized signatory along with seal of the firm. In case procurement value in excess of 10 Crore, Class I Supplier or Class II supplier is required to provide Certificate issued by Statutory auditor or Cost Auditor of the Company.)**

Date: \_\_\_\_\_

I \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_, Resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under:

That I have gone through the terms and conditions of the Make in India policy of the Government of India issued vide Notification - Public procurement (preference to Make in India) Order No. P-45021/2/2017 - PP (BE-II) dated 16.09.2020 agree to abide by the same.

That the information furnished on behalf of my firm hereinafter is correct to the best of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the local content on behalf of the Govt. of India/ CSIR.

That the local content for all inputs for offered **R & D Consumables** has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms, based on the assessment of an authority so nominated for the purpose of assessing the local content, action will be taken against me as per said Order No. P-45021/2/2017/ -PP(B.E-II) dated 16.09.2020.

I agree to maintain the following information in the Company’s record and shall make this available for verification to any statutory authority: (Kindly fill up the below mentioned particulars)

- i. Name and details of the Domestic Manufacturer (Registered Office, Manufacturing Unit location, nature of legal entity)
- ii. Date on which this certificate is issued
- iii. Certificate issued for all R & D Consumables offered under RC- Yes /No.  
(Please delete /strike off items not falling in this category in RC offer)
- iv. Procuring entity to whom the certificate is furnished

- v. Percentage of local content claimed - \_\_\_\_\_%
- vi. Name and contact details of the unit of the manufacturer where value addition is made
- vii. Sale Price of the product is as per offered NDP Price - Yes / NO
- viii. Ex-Factory Price of the product taken into consideration - Yes / NO
- ix. Freight, insurance and handling taken into consideration - Yes / NO
- x. Total Bill of Material taken into consideration - Yes / NO
- xi. List and total cost value of inputs used for manufacture of the offered R &D Consumables taken into consideration to arrive at value addition - Yes / NO
- xii. List and total cost of inputs taken into consideration to arrive at value addition - Yes / NO
- xiii. List / Percentage of cost of inputs which are imported, directly or indirectly taken into consideration to arrive at value addition - Yes / NO

Further, with reference to above parameters read with provisions of **Make in India' policy order notified by the Govt. of India vide Order No. P-45021/2/2017-PP (BE-II), dated 16th September, 2020** it is certified that for supply of R&D consumables offered under RC against tender under reference my firm satisfy the requirement of 'Class -I Local Supplier' /'Class - II Local Supplier' (retain, as applicable) as with domestic value addition of \_\_\_\_\_% or more.

For and on behalf of (Name of firm/entity)

Authorized signatory (To be duly authorized by the Board of Director/Firm)

Signature

Date:

Place:

**CERTIFICATE FOR CLASS-I OR CLASS-II LOCAL SUPPLIER**  
**(On the Letter Head of the Bidder)**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,  
 The Director,  
 CSIR-CCMB,  
 Hyderabad- 500007.

Sir,

We hereby declare that the items under our Quotation No. \_\_\_\_\_ in the brand name of \_\_\_\_\_ are manufactured at \_\_\_\_\_.

Hence, its contains the local content of

- a) More than 50%
  - b) More than 20% and Less than 50%
- Strike out whichever is not applicable*

as defined under the Make in India policy of the Department for Promotion of Industry & Internal Trade, DPIIT, Govt. of India.

The value addition for the local content is done at (Name of the place)  
 \_\_\_\_\_.

The Country of Origin of the item(s) is/are \_\_\_\_\_.

False declaration will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules of which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under Law.

We also declare that the goods are not manufactured in a country that shares its land border with India nor the beneficial owner belong to those country.

We shall be held responsible if the Certificate is found to be incorrect.

Yours sincerely,

Signature  
 (Name of the Authorized Signatory)  
 Company Seal

*Note: The certificate may be prepared under Letter Head of the Vendor and submitted duly signed by the authorized signatory*

Check List: Duly filled check list to be submitted along with the Technical Bid.

Sl. No.	Requirement of Tender	Compliance	Document Submitted
1.	Bid Format	Yes/No	Yes/NA
2.	Bidder Information Form	Yes/No	Yes/NA
3.	Bid Form	Yes/No	Yes/NA
4.	Manufacturers Authorization Form	Yes/No	Yes/NA
5.	Bill of Quantities (BOQ)	Yes/No	Yes/NA
6.	Bidder Declaration under Rule 144 (xi) on Non-applicability of Exclusion from Restrictions	Yes/No	Yes/NA
7.	Bidder Declaration on Code of Integrity	Yes/No	Yes/NA
8.	Bidder Declaration on non-availability of specialized R&D item/s in GeM	Yes/No	Yes/NA
9.	Bidder declaration on Reasonability of Prices	Yes/No	Yes/NA
10.	Self-declaration by the Bidder regarding <b>Class I Supplier</b> or <b>Class II Supplier</b>	Yes/No	Yes/NA
11.	Certificate for Class-I or Class-II Local Supplier	Yes/No	Yes/NA

### IMPORTANT NOTE

Bidders in their own interest are advised to carefully go through the terms and conditions of this Tender Document and submit their offers along with other relevant documents in support of their bid and duly filled up applicable forms indicated above. Kindly ensure that all the relevant columns are duly filled up and each page of bid document (except printed literature) is duly signed / initialled by the authorized signatory / representative of the bidder with seal of the bidder / firm.