

**Tender No: 1708/190924/STOR/CH/RC**



**CSIR - CENTRE FOR CELLULAR & MOLECULAR BIOLOGY (CCMB)**

UPPAL ROAD, HYDERABAD (TELANGANA) INDIA - 500 007

## **BID DOCUMENT**

**FOR ANNUAL RATE CONTRACT TENDER**

### **ITEM DESCRIPTION**

**RATE CONTRACT FOR CHEMICALS, BIO-CHEMICALS,  
GLASSWARE, PLASTICWARE ETC. FOR USE IN CCMB  
LABORATORY**

**EMD: NIL**

*e-Bid* under SINGLE BID System (Technical Bid & Financial / Price Bid together) shall be submitted through Central Public Procurement Portal (URL: <https://etenders.gov.in>) only

### **Contact Details**

**Controller of Stores & Purchase  
CSIR - Centre for Cellular & Molecular Biology  
Council of Scientific & Industrial Research  
Uppal Road, Hyderabad - 500 007 (Telangana) INDIA  
Ph: +91-40-271602681, 2692 Fax: +91-40-27160996  
E-Mail: [spo@ccmb.res.in](mailto:spo@ccmb.res.in)  
Website: <http://www.ccmb.res.in>**

## TERMS AND CONDITIONS

**Instructions:** - The proposed bids should be submitted only through Central Public Procurement Portal (CPPP) <https://etenders.gov.in> accepted. However, Printed catalogue and Price list may please be submitted manually to Purchase Section. Manual bids shall not be considered, only the documents required to be submitted manually in original as a part of the bid shall be considered.

### **1. Eligibility Criteria:-**

- Authorization Certificate for rate-contract 2024-26 from OEM may please be enclosed with the proposal, in case of Authorized Dealer/Distributor.
- Kindly provide maximum discount on the NDP.
- Bidder should enclose at least 05 past Purchase order

**2. Delivery :-** Ordered items should be delivered within a period of 04 week from the date of purchase order. Delivery shall be free of cost either at CSIR-CCMB, CRF, Lacones, Attapur, as may be indicated in the Purchase Order. Delivery shall be accepted between 10.00 AM to 4.30 PM from Monday to Friday (except Govt./CSIR declared holidays).

**3. LIQUIDATED DAMAGES :-** Being a Research and Development Organization, time is the essence of the Purchase Order, the date of delivery should be strictly adhered to Otherwise, the Director, CSIR-CCMB reserves the right not to accept delivery in part or full (unless allowed with prior permission) and also claim the liquidated damages 0.50% per week subject to maximum 10% of total value of the Purchase Order exclusive of taxes.

**4. PAYMENT TERMS :-** All payments will be made by RTGS through the State Bank of India, Habsiguda Branch after satisfactorily receipt of goods at CSIR-CCMB against the pre-receipted bill in triplicate in favour of Director, CSIR-CCMB. All bidders are requested to kindly submit your bank details along with the proposal. **Part payment will not be allowed.**

**5. WARRANTY :-** The bidder shall be fully responsible for the manufacturer's warranty in respect of good quality, original packing and purity/workmanship of all the goods covered in the rate contract. In case the item found to be defective at the time of use, the bidder will provide us free replacement or will refund us the charged amount for the said item. Failing which the Rate Contract will be terminated and in future no enquiry will be sent to this firm.

**6. DISCOUNT :-** Clear cut percentage of discount may please be offered under Rate Contract along with the certificate that their firm has not offered higher discount to any other department/organization. If any discrepancies/deviations found in the statement then the additional amount of discount may be pass to CSIR-CCMB without any argument. Otherwise, CSIR-CCMB is free to stop the business from their firm and also free to blacklist their firm.

**7. TAXES :-** Chargeable percentage of all type of taxes may be clearly shown separately from the basic cost. Failing which, it will be presumed that no taxes are involved and quotation will be considered in these cases "**INCLUSIVE OF ALL TAXES**" and CSIR-CCMB is not liable to pay any taxes.

**8. PRICES:-** The prices should be free delivery at CSIR-CCMB, CRF and Lacones (as per condition of specific Purchase Order) inclusive of packing, forwarding. If ex-work/ godown prices are quoted, the packing, forwarding, documentation, freight, insurance, etc. must be specifically separately mentioned in the quotation.

**9. Fall clause:-** During the Rate Contract period, no upward charge in prices will be entertained after awarding the Contract. In case of reduction in the taxes as well as in the basic prices the bidder shall pass on the discounted prices to CSIR-CCMB with advance intimation to Controller of Stores and Purchase/Stores and Purchase officer, CSIR-CCMB. Failing which, CSIR-CCMB have all the rights to terminate the Rate Contract and debar the firm from the business of CSIR-CCMB for the future also.

If the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods, following the conditions of sale similar to those of the rate contract price to CCMB, to any person or organization lower than

the rate contract price, to any person or organization during the currency of the rate contract, the rate contract prices will be automatically reduced with effect from the date for all the subsequent supplies under the rate contract and the rate contract amended accordingly.

**10. Renewal/Extension of Rate Contract :-** It should be ensured that new rate contracts are made operative right after the expiry of the existing rate contracts without any gap for all rate contracted items. In case, however, it is not possible to conclude new rate contracts due to some special reasons timely steps are to be taken to extend the existing rate contracts with same terms, conditions etc. for a suitable period, with the consent of the rate contract holders. Rate contracts of the firms, who do not agree to such extension, are to be left out. Period of such extension should generally not be more one-year. Also, while extending the existing rate contracts, it shall be ensured that the price trend is not lower.

**11. FORCE MAJEURE:** The Supplier shall not be liable for forfeiture of its performance bank guarantee, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a **Force Majeure** situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**12. Arbitration:** The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. The dispute settlement mechanism/ arbitration proceedings shall be concluded as under:

- a) If any dispute or difference arises between the parties hereto as to the construction, interpretation, effect and implication of any provision of this agreement, including the rights or liabilities or any claim or demand of any party against other or in regard any other matter under these presents but excluding any matters, decisions or determination of which is expressly provided for in this agreement, such disputes or differences shall be referred to Delhi International Arbitration Centre ( DIAC) New Delhi. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties.
- b) In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration. In accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

The venue of the arbitration shall be the place from where the purchase order/contract is issued. Notwithstanding any reference to arbitration herein, a) the parties shall continue to perform their

respective obligations under the Contract unless they otherwise agree; and b) the Purchaser shall pay the Supplier any monies due the Supplier.

**13. GENERAL INSTRUCTIONS TO THE BIDDERS:-**

- a) Mention the percentage of discount in the quotation both in figures and words. If any discrepancies found in figure and word, the amount in words shall prevail unless the amount expressed in words is related to any arithmetic error.
- b) Director, CSIR-CCMB have all the rights for acceptance/rejections of the quotations in complete/partial manner or reject the any PO in complete/partial without assigning any reason.
- c) Samples, if called for, shall be submitted free of charge on the request of CSIR-CCMB.
- d) In case of any promotional offer that the company will bring out, the appropriate offer should be passed on to the SPO/Indenter on routine basis as soon as the offer is available.
- e) While submitting the proposal the bidder should mention the name of all the manufacturer/OEM/brand name for whom bid is being submitted indicating the category of item against each and also submit OEM's authorized valid certificate
- f) The firm shall be required to deliver the material on FOR basis either at CSIR-CCMB, CRF or Lacones as per the condition of the PO within the delivery period.
- g) Customs duty vide notification No. 51/96 dt. 23.07.1996 & any other customs/GOI notification and GST applicable as for extant rules/rate.
- h) Any conditional tender (different from this tender condition) will not be accepted.
- i) Note: Part Supply should be avoided. However, in exceptional cases, the supplier shall obtain prior approval for making part supply not more than in two parts. The delivery schedule for the same should be given while making such request. Payment for the all supply shall be made after the final supply, against a single bill.

**14. JURISDICTION:** Any dispute will be subject to Indian Law and local courts at Hyderabad, India only.

**15. GeM Undertaking:-** Please submit undertaking in firm's letter head as below

The proposal/price list submitted for the items are not available or uploaded by the Principal firm or Authorized Distributor/Dealer in GeM. The Firm will intimate to the CSIR-CCMB if the items are made available in GeM Portal in future during the Rate Contract period and Rate Contract for the items as per proposal/price list, submitted by the firm to CSIR-CCMB, will be deemed terminated immediately.

Yours faithfully,

s/d

Controller of Stores & Purchase

**Encls: As above**

FAX: 040-27160996, 27160311 EPABX: 040-27160222 - 241 Ext. 2796, 2686, 2785 (Stores) website:  
<http://www.ccmb.res.in>



सीएसआईआर-कोशिकीय एवं आणविक जीवविज्ञान केन्द्र  
CSIR-CENTRE FOR CELLULAR & MOLECULAR BIOLOGY  
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)  
(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)  
उप्पल रोड, हैदराबाद/Uppal Road, Hyderabad – 500 007 (आं.प्र./A.P.) भारत/India

Ref.No. 1708/190924/STOR/CH/RC

Dated: 24.09.2024

### Notice Inviting Tender

**Sub: Rate Contract for Chemicals/Reagent/Consumables/Plastic ware/Glassware.**

CSIR-Centre for Cellular & Molecular Biology (CSIR-CCMB), Hyderabad is one of the premier laboratories under Council of Scientific and Industrial Research(CSIR), an autonomous body under Department of Scientific and Industrial Research (DSIR), Government of India, New Delhi. CSIR-CCMB is a science knowledge based Research and Development (R&D) Institute and internationally known for its excellence in R&D in the field of Genomics and other fields of biological sciences.

The Director, CSIR-CCMB invites proposal for the Annual Rate Contract on NDP basis for a period of **One year from date of conclusion** for Chemical/Glassware/Plasticware/Biochemicals from your firm through online Central Public Procurement Portal <https://etenders.gov.in>. You should submit your proposal as per instructions for online bid submission mentioned in the tender document.

Complete set of bidding document may be downloaded from CPPP <https://etenders.gov.in> free of cost. In case of any queries, you may send mail to [sfo@ccmb.res.in](mailto:sfo@ccmb.res.in) latest by Dated 30.09.2024. The last date for submission of bids shall be Dated 08.10.2024 .

In addition to that, you are requested to kindly submit the 03 set of hard copies of the printed catalogue & Price list and also 03 sets of price lists in Pen drive in person or by post to Purchase section latest by Dated 07.10.2024.

The Director, CSIR-CCMB reserves the right to accept or reject your proposal either in parts or in full without assigning any reason.

**Important:** As per the Public Procurement (Preference to Make in India), Order, 2017 dated 16<sup>th</sup> September, 2020 as amended from time to time, the bidder is required to submit a self declared certificate about the Non availability of the items in GEM percentage (%) of **local content** in the product quoted by the bidder. **Code of Integrity** & conflict of interest, Declaration regarding **Land Border Sharing** Regulations For more details kindly refer the Department for Promotion of Industry and Internal Trade (DPIIT) website <https://dipp.gov.in>

**Note: The Tender shall not be considered without these Certificate**

Controller of Stores & Purchase

CSIR-CCMB

**Bidder Information Form**

(a) [The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to this format shall be permitted and no substitutions shall be accepted. This should be done on the letter head of the firm].

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

Page 1 of \_\_\_\_\_ pages

01.	Bidder's Legal Name [insert bidder's legal name]
02.	In case of JV, legal name of each party: [insert legal name of each party in JV]
03.	Bidder's actual or intended Country of Registration: [insert actual or intended country of registration]
04.	Bidder's Year of Registration: [insert bidder's year of registration]
05.	Bidder's Legal Address in Country of Registration: [insert bidder's legal address in country of registration]
06.	Bidder's authorised representative information Name: [insert authorised representative's name] Address: [insert authorised representative's address] Telephone/Fax numbers: [insert authorised representative's telephone/fax numbers] Email Address: [insert authorised representative's email address]
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

**Signature of Bidder** \_\_\_\_\_

**Name** \_\_\_\_\_

**Business Address** \_\_\_\_\_

Bid Form

Tender No.

To

The Director,  
CSIR – Centre for Cellular & Molecular Biology,  
Uppal Road, Hyderabad-500007.

Ref: CSIR- CCMB Tender Ref. No. \_\_\_\_\_ dated \_\_\_\_\_ 2022.

Sir,

I/We have examined and have no reservations to the Bidding Documents, including Addenda, if any.

Having examined the bidding documents, I/we, the undersigned, hereby submit the priced bid for supply of goods and services in conformity with the said bidding documents.

I/We hereby offer to supply the Goods at the prices and rates mentioned in our price list/CD/DVD.

I/We offer the following category of items under Rate Contract and their respective price lists have been attached. We also confirm that the price list attached is on Net Dealer Price only.

1. Name of the Manufacturer(s) :
2. Make / Brand(s) :
3. Agreeing for liquidated damages / Penalty clause : YES / NO
4. Delivery Period :
5. Validity Period :
6. Agreeing for Payment terms: : **100% on Bill basis within 30 days after satisfactory receipt of material in good condition**
7. Furnished RC Clients list (PO copies) : YES/NO
8. Manufacturer/ Bidder should enclose :
  - A. GST Registration Certificate :
  - B. PAN No. :
  - C. Profile of the firm & Client list
9. Compliance with National/International Standards:
10. If Dealer, then authorization letter from Manufacturer:
11. Rate contract copies with other Research Institutions:
12. Bank Details for e-payment.
  - a) Name of the Vendor /Account holder :
  - b) Name of the Bank and Branch :
  - c) Bank Account No :
  - d) Type of Account :
  - e) Address of the Branch
13. a) Agree for free delivery at CSIR-CCMB, Hyderabad: YES / NO
- b) Discount from Manufacturer (Must be stated): \_\_\_\_\_% on NDP/ List Price
- c) Any further discount from dealer (must be stated): \_\_\_\_\_% on NDP/ List Price

14. Supply through (Tick either a or b)

a) Direct :  
b) Authorized dealer : Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
E-mail \_\_\_\_\_

- A. I/We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in our price list and that we shall perform all the incidental services.
- B. The prices quoted are inclusive of all charges net for Free delivery at CSIR – CCMB, Hyderabad
- C. I/We agree to abide by our offer for a period of 90 days from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time.
- D. I/We have carefully read and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions.
- E. I/We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

**Certified that the bidder is:**

- F. A Sole proprietorship firm and the person signing the bid document is the sole proprietor / constituted attorney of sole proprietor.

(OR)

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement / by virtue of general power of attorney.

(OR)

A company and the person signing the bid document is the constituted attorney.

**(NOTE: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorised to sign the bid document.)**

We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Signature of Bidder

Details of enclosures : Full Address :  
Telephone No. :  
e-mail :  
COMPANY SEAL:



**Manufacturer's Authorisation Form**

*[The Bidder shall ensure that the Manufacturer shall fill in this form in accordance with the instructions indicated. This letter of authorisation should be on the letterhead of the manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the manufacturer].*

Date: *[insert date (as day, month and year) of bid submission]*

Tender No.: *[insert number from invitation for bids]*

To: *[insert complete name and address of purchaser]*

**WHEREAS**

We *[insert complete name of manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of manufacturer's factories]*, do hereby authorise *[insert complete name of the bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorised representative(s) of the manufacturer]*

Name: *[insert complete name(s) of authorised representative(s) of the manufacturer]*

Title: *[insert title]*

Duly authorised to sign this authorisation on behalf of: *[insert complete name of bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*

The technical and commercial deviations should be indicated separately.

- ✓ If the bidder fails to enclose the compliance statement, his bid is likely to be rejected.

**Place:**

**Date:**

**Signature and seal of the Manufacturer/Bidder**

**NOTE:**

- 1) Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

**BILL OF QUANTITIES (BOQ) – CCMB FILE REF: 8195/090622/STOR/CH/RC**  
**FOR supply of Specialised R&D Consumables on NDP basis with applicable discount**  
**(For Bids in Indian Currency/Rs.)**

Supplier's Ref. No: \_\_\_\_\_

Date: \_\_\_\_\_

Supplier's Name & Address with e-mail:  
 \_\_\_\_\_

Contact Person Name, Ph. No./Mob.

No. \_\_\_\_\_

Sl. No.	Item description - supply of Specialised R&D Consumables	OEM/Make/Model	List with NDP Price Enclosed	% of Discount on NDP Price (in figure)	% of Discount on NDP Price (in words)
1.	Laboratory Chemicals*		Yes/ No		
2.	Bio-Chemicals*		Yes/ No		
3.	Glass Wares*		Yes/ No		
4.	Plastic Wares*		Yes/ No		
<b>Plus Applicable GST / Tax on goods at applicable Rates</b>					Yes/No
<b>Total Price offered for CCMB , Hyderabad Stores/Site</b>					Yes/No

Payment Terms:	Delivery Period: (Days/Weeks/Months)
Delivery Terms: (FOR-CCMB Stores)	Validity of the Quotation:
Guarantee/Warranty:	TDS/TCS Deduction (under IT&GST):
<b>NOTE: TDS as per statutory applicability will be deducted.</b>	

Bidders may note that CSIR-CCMB is a public funded research institution registered with DSIR and eligible for payment of **GST at concessional rates** as per Govt. Notifications No. 45//2017-Central Tax (Rate) and No. 47/2017- Integrated Tax (Rate) dt. 14.11.2017, as amended from time to time (Please refer to **Para 13.3** under heading **Payment of Chapter - I** for details.)

**\* Please specify category for which Bid / Price List is submitted.**

**Format for declaration by the Bidder on**  
**Non-applicability of Exclusion from Restrictions under Rule 144 (xi) of the General Financial Rules**  
**(GFRs),2017**

(Ref.- Govt. of India, Ministry of Finance, Dept. of Expenditure Order No. F.No.6/18/2019-PPD dated 23.07.2020 {Public Procurement No.1} and subsequent orders on the subject)

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,

The Director,  
CSIR-CCMB,  
Hyderabad- 500007.

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby undertake that *"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered.*

*[Where applicable, evidence of valid registration by the Competent Authority shall be attached]"*

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory)  
Company Seal

**Format for declaration by the Bidder for Code of Integrity & conflict of interest**  
*(Refer para 3.2.1 & 5.1.2 (ix)(m) of the CSIR Manual)*

**(On the Letter Head of the Bidder)**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,

Director,  
CSIR-Centre for Cellular & Molecular Biology (CCMB),  
Habsiguda, Uppal Road,  
Hyderabad- 500007, India

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para 1.3.0 of ITB of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory)  
Company Seal

**Declaration on non-availability of offered item in GeM**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,

Director,  
CSIR-Centre for Cellular & Molecular Biology (CCMB),  
Habsiguda, Uppal Road,  
Hyderabad- 500007, India

This is to certify that M/s. \_\_\_\_\_ is currently not selling the **offer item consumables** offered to your Institute under proposed Rate Contract (RC) **are not uploaded on GeM portal by** either directly by Manufacturer or through duly authorized dealer/ distributor of the original Manufacturer\*.

Authorised Signatory

Name:

\_\_\_\_\_

Designation:

\_\_\_\_\_

**(\*If some products of catalogue are offered on GeM, a list of such items (which are available on GeM) must also be furnished with the tender or the same must be mentioned/highlighted/star marked in the pricelist.)**

**Format for declaration by the Bidder for Reasonability of Prices**  
**(On the Letter Head of the Bidder)**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,  
The Director,  
CSIR-CCMB,  
Hyderabad- 500007.

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby certify that the price/s offered vide our Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ is reasonable.

We further certify that the quoted **NDP prices** offered under Rate Contract (RC) are the minimum and we have not quoted the same item/s on lesser rates than those being offered to CCMB, to any other customer or Govt./ CSIR organisation.

Further, we **maximum discount on NDP prices** has been offered, which is not less than discount offered to any other customer or Govt./ CSIR organisation.

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory)  
Company Seal

**Format for Self Certification by “Class I Supplier or Class II supplier” regarding Local Content**

**(To be provided by the supplier on letter head duly signed by the authorized signatory along with seal of the firm. In case procurement value in excess of 10 Crore, Class I Supplier or Class II supplier is required to provide Certificate issued by Statutory auditor or Cost Auditor of the Company.)**

Date: \_\_\_\_\_

I \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_, Resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under:

That I have gone through the terms and conditions of the Make in India policy of the Government of India issued vide Notification – Public procurement (preference to Make in India) Order No. P-45021/2/2017 - PP (BE-II) dated 16.09.2020 agree to abide by the same.

That the information furnished on behalf of my firm hereinafter is correct to the best of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the local content on behalf of the Govt. of India/ CSIR.

That the local content for all inputs for offered **R & D Consumables** has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms, based on the assessment of an authority so nominated for the purpose of assessing the local content, action will be taken against me as per said Order No. P-45021/2/2017/ -PP(B.E-II) dated 16.09.2020.

I agree to maintain the following information in the Company’s record and shall make this available for verification to any statutory authority: (Kindly fill up the below mentioned particulars)

- i. Name and details of the Domestic Manufacturer (Registered Office, Manufacturing Unit location, nature of legal entity)
- ii. Date on which this certificate is issued

- iii. Certificate issued for all R &D Consumables offered under RC- Yes /No.  
(Please delete /strike off items not falling in this category in RC offer)
- iv. Procuring entity to whom the certificate is furnished
- v. Percentage of local content claimed - \_\_\_\_\_%
- vi. Name and contact details of the unit of the manufacturer where value addition is made

Signature

Date:

Place:



**CERTIFICATE FOR CLASS-I OR CLASS-II LOCAL SUPPLIER**  
**(On the Letter Head of the Bidder)**

Ref. No: \_\_\_\_\_

Date

To,  
 The Director,  
 CSIR-CCMB,  
 Hyderabad- 500007.

Sir,

We hereby declare that the items under our Quotation No. \_\_\_\_\_  
 in the brand name of \_\_\_\_\_ are manufactured at \_\_\_\_\_.  
 Hence, its contains the local content of

- a) More than 50%
  - b) More than 20% and Less than 50%
- Strike out whichever is not applicable*

as defined under the Make in India policy of the Department for Promotion of Industry & Internal Trade, DPIIT, Govt. of India.

The value addition for the local content is done at (Name of the place) \_\_\_\_\_.

The Country of Origin of the item(s) is/are \_\_\_\_\_.

False declaration will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules of which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under Law.

We also declare that the goods are not manufactured in a country that shares its land border with India nor the beneficial owner belong to those country.

We shall be held responsible if the Certificate is found to be incorrect.

Yours sincerely,

Signature  
 (Name of the Authorized Signatory)  
 Company Seal

*Note: The certificate may be prepared under Letter Head of the Vendor and submitted duly signed by the authorized signatory*

**Check List: Duly filled check list to be submitted along with the Technical Bid.**

<b>Sl. No.</b>	<b>Requirement of Tender</b>	<b>Compliance</b>	<b>Document Submitted</b>
1.	Bid Format	Yes/No	Yes/NA
2.	Bidder Information Form	Yes/No	Yes/NA
3.	Bid Form	Yes/No	Yes/NA
4.	Manufacturers Authorization Form	Yes/No	Yes/NA
5.	Bill of Quantities (BOQ)	Yes/No	Yes/NA
6.	Bidder Declaration under Rule 144 (xi) on Non-applicability of Exclusion from Restrictions	Yes/No	Yes/NA
7.	Bidder Declaration on Code of Integrity	Yes/No	Yes/NA
8.	Bidder Declaration on non-availability of offered items in GeM	Yes/No	Yes/NA
9.	Bidder declaration on Reasonability of Prices	Yes/No	Yes/NA
10.	Self-declaration by the Bidder regarding <b>Class I Supplier</b> or <b>Class II Supplier</b>	Yes/No	Yes/NA
11.	Certificate for Class-I or Class-II Local Supplier	Yes/No	Yes/NA

**IMPORTANT NOTE**

**Bidders in their own interest are advised to carefully go through the terms and conditions of this Tender Document and submit their offers along with other relevant documents in support of their bid and duly filled up applicable forms indicated above. Kindly ensure that all the relevant columns are duly filled up and each page of bid document (except printed literature) is duly signed / initialled by the authorized signatory / representative of the bidder with seal of the bidder / firm.**