



# CSIR-CENTRE FOR CELLULAR & MOLECULAR BIOLOGY

(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)

UPPAL ROAD, HYDERABAD 500 007, TELANGANA, INDIA

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## PURCHASE ORDER

|  |  |                    |   |       |            |
|--|--|--------------------|---|-------|------------|
| File No.   | 4358/070520/1722/CH  | PURCHASE ORDER NO. | 4358/070520/1722/CH/FS  | DATE: | 14.05.2020 |
| SUPPLIER   |  |                    | INDIAN AGENTS/DISTRIBUTOR/OFFICE  |       |            |
| M/s Illumina Singapore Pte. Ltd.<br>29 Woodlands Industrial Park, E1 Northtech Lobby 3, # 02-13/18, SINGAPORE 138667 |  |                    | M/s Premas Life Sciences Pvt. Ltd..<br>Plot No.E49/5, IInd Floor, Okhla Phase – II, NEW DELHI 110020,<br>INDIA. E-mail: cs@premaslifesciences.com |       |            |
| Sub:   | Supply of Nextera DNA Flex Library Prep (96 samples) etc.  |                    |   |       |            |
| Ref:   | Quotation No.CCMB_SQILMN20-21_0036 dated 06.05.2020 received from M/s Premas Life Sciences Pvt. Ltd., New Delhi, INDIA |                    |   |       |            |

Dear Sirs,  
Please arrange to supply the following items as per details overleaf.

| S. No.                                     | Cat. No./Description  | Qty | Unit Price  | Total Price  |
|--|---|-----|-------------|--------------|
| 1.   | Cat. No. 20018705 Nextera DNA Flex Library Prep (96 Samples)      | 03  | \$ 5,398.90 | \$ 16,196.70 |
| 2.   | Cat. No. 20018708 Nextera DNA CD Indexes (96 Indexes, 96 Samples) | 03  | \$ 642.20   | \$ 1,926.60  |
| TOTAL EX-WORKS:                            |   |     |             | \$ 18,123.30 |
| LESS DISCOUNT:                             |   |     |             | \$ 3,443.43  |
| NET EX-WORKS:                              |   |     |             | \$ 14,679.87 |
| PLUS AIRFREIGHT & INSURANCE CHARGES:       |   |     |             | \$ 293.60    |
| TOTAL CIP HYDERABAD INTERNATIONAL AIRPORT: |   |     |             | \$ 14,973.47 |


|                                 |  |                   |                                      |
|---------------------------------|--|-------------------|--------------------------------------|
| WARRANTY:                       | N/A  | PAYMENT TERM:     | 100% THROUGH FT / WIRE TRANSFER      |
| DELIVERY:                       | 06-WEEKS   | SHIPMENT TERM:    | CIP HYDERABAD                        |
| FREIGHT & INSURANCE             | SELLER'S RESPONSIBILITY  | FREIGHT FORWARDER | SELLER'S NOMINATED FREIGHT FORWARDER |
| CUSTOMS CLEARING AGENT OF CCMB: | M/S EAST WEST FREIGHT CARRIERS LIMITED,<br>FLAT NO.S-11, ALLADIN MANSION, BEGUMPET,<br>HYDERABAD 500016, TEL: +91-40-42000675,<br>49500983 & 49501149, E-Mail:<br>aioperationshyd@ewfcpl.com, ewfcpl.com,<br>custservicehyd@ewfcpl.com &<br>lssrinivas@ewfcpl.com - FOR ARRANGING<br>CUSTOMS CLEARANCE OF THE GOODS. |                   |                                      |

### IMPORTANT CONDITIONS

- PLEASE SEND YOUR ORD.ACK/PRO.INV. IMMEDIATELY UPON RECEIPT OF THIS ORDER.
- INSTALLATION: NOT APPLICABLE
- TRAINING: N/A
- SUPPLY OF MANUALS: N/A
- FREIGHT FORWARDER'S DETAILS TOGETHER WITH THEIR LOCAL CONTACT OFFICE ADDRESS SHALL BE PROVIDED AFTER SHIPMENT IS EFFECTED FOR COLLECTING SHIPPING DOCUMENTS AND ARRANGING CUSTOMS CLEARANCE OF GOODS FROM HYDERABAD AIRPORT. PENALTIES OF LATE FILING AND DEMURRAGE CHARGES WILL BE TO THE ACCOUNT OF SUPPLIER OR THEIR INDIAN AGENTS DUE TO DELAY IN CUSTOMS CLEARANCE IN CASE IF THIS CONDITION IS NOT COMPLIED WITH. PRE-ALERT OF SHIPMENT TO CCMB, HYDERABAD (E-MAILS: spo@ccmb.res.in) WITH A COPY ENDORSED TO OUR CLEARING AGENT, M/S EAST WEST FREIGHT CARRIERS LIMITED (E-MAILS: aioperationshyd@ewfcpl.com, custservicehyd@ewfcpl.com & lssrinivas@ewfcpl.com) IS MANDATORY.
- MATERIAL TO BE SENT IN GOOD AIRWORTHY PACKING TO AVOID TRANSIT DAMAGES.
- SHIPMENT SHOULD BE EFFECTED ON 'CIP' HYDERABAD BASIS.
- THE GOODS SHOULD BE SENT IN GOOD AIRWORTHY PACKING TO AVOID TRANSIT DAMAGES.
- DIRECTOR, CCMB RESERVES THE RIGHT TO CANCEL THE PURCHASE ORDER WITHOUT ANY FINANCIAL REPERCUSSIONS ON EITHER SIDE AND WITHOUT SEEKING THE CONSENT OF THE SUPPLIER AT ANY STAGE OF PURCHASE PROCESS.

|             |                 |        |                           |              |                               |            |            |             |
|-------------|-----------------|--------|---------------------------|--------------|-------------------------------|------------|------------|-------------|
| COPY TO:    | Accounts        | Stores | IO: Dr. Divya Tej Sowpati | FBC Division | Head, PME                     | Guard File | Spare copy | Office copy |
| NOC AMOUNT: | Rs. 12,50,000/- |        | BUDGET HEAD/PROJECT CODE: |              | P07 (CHEMICALS / CONSUMABLES) |            |            |             |

P.T.O. for INSTRUCTIONS

  
14.05.2020  
Yours faithfully,

[Dharmendra Kumar]

धर्मनद्रा कुमार  
STORES & PURCHASE OFFICER  
FOR & ON BEHALF OF CSIR  
भंडार एवं क्रय अधिकारी/Stores & Purchase Officer  
सीएसआईआर-कॉमिऊन एजेंसिज लाइव-विज्ञान केंद्र  
CSIR-Centre for Cellular & Molecular Biology  
उपपल रोड, हैदराबाद-500007

## INSTRUCTIONS

1. Please send us a Proforma for Ex-works / FOB / FCA / CIP / CIF / C&F / DAP value along with an order acknowledgement to enable us to open a Letter of Credit or prepare Foreign Demand Draft. Alternatively, if Sight Draft payment is acceptable to you, please specify in the order acknowledgement. In this case all the Banker's charges outside India will be to your account.
2. Mode of dispatch: **AIRFREIGHT / SEAFREIGHT / COURIER.**
3. Please arrange **insurance coverage of goods / consignment up to CCMB Warehouse**
4. The Import items referred to on pre-page is being made under Open General License of Import Policy for 2015-2020 of the Import Control Order which allows imports without any import license by Technical & Research Institutions recognized by the Department of Science & Technology, Government of India, New Delhi for their own use. Centre for Cellular and Molecular Biology, Hyderabad is one of such Research Institute under the Council of Scientific & Industrial Research.
5. The following shipping documents may be sent to our bankers viz. **M/s State Bank of India, Trade Finance Central Processing Centre (TFCC), R.P. Road, Secunderabad 500 003, TS, INDIA (E-mail: [tfcc.hyd@sbi.co.in](mailto:tfcc.hyd@sbi.co.in)) and simultaneously a duplicate set of the shipping documents may also be sent directly to us in case of L/C shipments.** This will enable us to arrange prompt clearance of the shipping documents from the bank. The original Invoice and other dispatch documents must be sent to CCMB by Courier immediately in case of Advance payment shipments.

- (a) **Airway Bill/Bill of Lading**
- (b) **Original Invoice with 4 copies showing Exworks / FCA / FOB / CIP / CIF / C&F / DAP value**

Please ensure that the commission payable to your agents in India, if any, is specifically shown in your Invoice and excluded from the total amount payable to you. As per statutory regulations of the Government of India, the agency commission to your Indian Agents is payable only in Indian Rupees and the same will be remitted by us directly to your agents in India in Indian currency, after receipt of their bill. Hence, you may ask your Indian Agents to send their Agency Commission bill in triplicate, duly pre-receipted on a revenue stamp affixed on the original copy. (Please note that agency commission payable to your agents in India is included in the cost of the stores for the purpose of arriving at the total cost of the stores).

- (c) Certificate of Origin - with 2 copies
- (d) Packing List - with 2 copies
- (e) Guarantee Certificate - with 2 copies

(The Stores, in question should cover a "GUARANTEE" for a period of **12 months** against all manufacturing defects – **Applicable only for Equipment**)

- (f) Two copies of Inspection Certificates regarding the stores in question after having been inspected by your qualified Engineer and packed in accordance with the terms and conditions of this order.
6. Kindly ensure that all packages are suitable numbered and the packing slips are placed in polythene covers and pasted/stapled on the package itself. The material should be well packed and suitably cushioned to withstand rigors of its transport from warehouse to warehouse by Air.
  7. **Liquidated Damages:** Timely supply is the essence of the purchase order as our requirements are connected with time targeted research work. Non compliance with the delivery schedule will leave the Director CCMB at liberty not to accept the delivery either in part or in full or cancel the purchase order and, to claim the liquidated damages at the rate of 1% per week subject to the maximum of 10% per cent of the total value of the purchase order and such money will be deducted from any money due or which may become due to the supplier in future.
  8. Kindly ensure to dispatch the material within the delivery period mentioned in your offer (i.e. \_\_\_\_\_). In case you are not in a position to do so, please intimate to us the date by which the order can be executed.
  9. All the packages should bear the following marks.

**Purchase Order No. 4358/070520/1722/CH/ FS**  
**SIZE:**  
**CONSIGNEE: THE DIRECTOR, CSIR-CCMB, HYDERABAD**

**DATED 14.05.2020**

NET WEIGHT \_\_\_\_\_ GROSS WEIGHT \_\_\_\_\_  
"HANDLE WITH UTMOST CARE – DELICATE SCIENTIFIC MATERIAL"

10. Kindly acknowledge receipt of this order and confirm the likely date of dispatch of Stores. Intimation regarding shipment should be given well in advance to us.

**DHARMAKUMAR KUMAR**  
Director, Stores & Purchase Office  
Centre for Cellular & Molecular Biology  
Hyderabad-500007, India