



# CSIR - CENTRE FOR CELLULAR & MOLECULAR BIOLOGY

(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)

UPPAL ROAD, HYDERABAD 500 007, TELANGANA, INDIA

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## PURCHASE ORDER

File No.	3461/241219/8969/EQPT	PURCHASE ORDER NO.	3461/241219/8969/EQPT/ 1920	DATE:	19.02.2020
SUPPLIER			INDIAN AGENTS/DISTRIBUTOR/OFFICE		
M/s Retsch GmbH, Retsch-Allee 1-5, 42781 Haan, Germany.			M/s Verder Scientific Pvt .Ltd. Plot No.5A/10-11, IDA Nacharam, Road No.1, Uppal Mandal, Hyderabad- 500 076.India Email: <a href="mailto:info@verder-scientific.co.in">info@verder-scientific.co.in</a>		
Sub:	Supply of "Accessories for Cryogenic Yeast Cell Grinding Using Retsch Mixer Mill 400"				
Ref:	Your Quotation / Proforma Invoices No.51S01120R027/Retsch Dated 03.02.2020 received from M/s Verder Scientific Pvt.Ltd.				

Dear Sirs,

Please arrange to supply the following items as per details overleaf.

CURRENCY:

EURO

S.No.	Product Code/Description	Qty	Unit Price	Total Price
1.	Supply of Accessories for Cryogenic Yeast Cell Grinding Using Retsch Mixer Mill 400.			
2.	Part No.01.462.0216, Grinding Jars Stainless steel MM 400	02 Nos.	Euro:893.00	Euro: 1,786.00
	Part No.05.368.0105, Grinding balls stainless steel 25mm (as detailed in original quotation of the firm)	04 Nos.	Euro:23.00	Euro: 92.00
Total :				Euro:1,878.00
Less Discount :				-----
Net Ex- Works Value Total :				Euro:1,878.00
Plus Packing & Forwarding :				Euro:150.00
TOTAL FCA VALUE :				Euro:2,028.00
Air Freight and Insurance Charges up to Hyderabad Airport :				Euro:250.00
Total CIP Hyderabad :				Euro:2,278.00

WARRANTY:

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PAYMENT TERM:

100% PAYMENT THROUGH FTT / WIRE TRANSFER AFTER RECEIPT & ACCEPTANCE OF MATERIAL

DELIVERY:

08 Weeks (15.04.2020)

SHIPMENT TERM:

CIP HYDERABAD INTERNATIONAL AIRPORT

FREIGHT & INSURANCE

SELLER'S RESPONSIBILITY

CUSTOMS CLEARING AGENT OF CCMB:

M/S EAST WEST FREIGHT CARRIERS LIMITED,  
FLAT NO.S-11, 1<sup>ST</sup> FLOOR, BUILDING NO.1-11-  
252-AI-ID, STREET-3,ALLADIN MANSION,  
BEGUMPET, HYDERABAD 500 016. TEL: +91-40-  
49501149,49500983. E-Mail: [aioperationshyd@ewfcpl.com](mailto:aioperationshyd@ewfcpl.com) &  
[ewfcpl.com](mailto:ewfcpl.com) , [custservicehyd@ewfcpl.com](mailto:custservicehyd@ewfcpl.com) &  
[jignesh@ewfcpl.com](mailto:jignesh@ewfcpl.com) . FOR ARRANGING  
CUSTOMS CLEARANCE OF THE GOODS.

FREIGHT FORWARDER

SELLER'S NOMINATED FREIGHT FORWARDER

### IMPORTANT CONDITIONS

- PLEASE SEND YOUR ORD.ACK/PRO.INV. IMMEDIATELY UPON RECEIPT OF THIS ORDER FOR TAKING FURTHER ACTION.
- SHIPMENT SHOULD BE EFFECTED ON 'CIF HYDERABAD INTERNATIONAL AIRPORT' BASIS.
- DESTINATION AIRPORT SHOULD BE 'HYDERABAD AIRPORT', INDIA ONLY.
- THE GOODS SHOULD BE SENT IN GOOD AIR WORTHY PACKING TO AVOID TRANSIT DAMAGES.
- ALL MARKINGS & LABELLING ON THE PACKAGES SHOULD BE ADDRESSED TO THE DIRECTOR, CCMB, HYDERABAD, AP, INDIA
- FREIGHT FORWARDER'S DETAILS TOGETHER WITH THEIR LOCAL CONTACT OFFICE ADDRESS SHALL BE PROVIDED AFTER SHIPMENT IS EFFECTED FOR COLLECTING SHIPPING DOCUMENTS AND ARRANGING CUSTOMS CLEARANCE OF GOODS FROM HYDERABAD AIRPORT. DEMURRAGE CHARGES WILL BE TO THE ACCOUNT OF SUPPLIER OR THEIR INDIAN AGENTS DUE TO DELAY IN CUSTOMS CLEARANCE IN CASE IF THIS CONDITION IS NOT COMPLIED WITH. PRE-ALERT OF SHIPMENT TO CCMB, HYDERABAD (E-MAILS: [spo@ccmb.res.in](mailto:spo@ccmb.res.in)) WITH A COPY ENDORSED TO OUR CLEARING AGENT, M/S EAST WEST FREIGHT CARRIERS LIMITED (E-MAILS: [aioperationshyd@ewfcpl.com](mailto:aioperationshyd@ewfcpl.com), [jignesh@ewfcpl.com](mailto:jignesh@ewfcpl.com)) IS MANDATORY.
- DIRECTOR, CCMB RESERVES THE RIGHT TO CANCEL THE PURCHASE ORDER WITHOUT ANY FINANCIAL REPERCUSSIONS ON EITHER SIDE AND WITHOUT SEEKING THE CONSENT OF THE SUPPLIER AT ANY STAGE OF PURCHASE PROCESSES.

COPY TO:	Accounts	Stores	IOs: Dr Venkat Chalamcharla	Head, Inst. Divn.	Guard File	Spare copy	Office copy
NOC AMOUNT:	RS. 2,05,000/-			BUDGET HEAD/PROJECT CODE:		P 07 / EQPT	

P.T.O. for INSTRUCTIONS

*[Signature]*  
19.2.2020  
Yours faithfully,  
[Dharmendra Kumar]  
STORES & PURCHASE OFFICER

धर्मन्द्र कुमार  
DHARMENDRA KUMAR  
भंडार एवं क्रय अधिकारी/Stores & Purchase Officer  
सीएसआईआर-कोशिकीय एवं आणविक जीव-विज्ञान केन्द्र  
CSIR-Centre for Cellular & Molecular Biology  
उप्पल रोड, हैदराबाद-500007 / Uppal Road, Hyderabad-500007

## INSTRUCTIONS

1. Please send us a Proforma for CIP/CIF value along with an order acknowledgement to enable us to open a Letter of Credit or prepare Foreign Demand Draft. Alternatively, if Sight Draft payment is acceptable to you, please specify in the order acknowledgement. In this case all the Banker's charges outside India will be to your account.
2. Mode of dispatch: **AIRFREIGHT/SEAFREIGHT**. SHIPMENT THROUGH COURIER WILL NOT BE ACCEPTABLE
3. Please **arrange insurance coverage of goods / consignment up to CCMB Warehouse**.
4. The Import items referred to on pre-page is being made under Open General License of Import Policy for 2009-2014 of the Import Control Order which allows imports without any import license by Technical & Research Institutions recognized by the Department of Science & Technology, Government of India, New Delhi for their own use. Centre for Cellular and Molecular Biology, Hyderabad is one of such Research Institute under the Council of Scientific & Industrial Research.
5. The following shipping documents may be sent to our bankers viz. M/s State Bank of Hyderabad, Habshiguda Branch, Habshiguda, Hyderabad 500 007 (INDIA) and simultaneously a duplicate set of the shipping documents may also be sent directly to us in case of L/C shipments. This will enable us to arrange prompt clearance of the shipping documents from the bank. The original Invoice and other despatch documents must be sent to CCMB by Courier immediately in case of Advance payment shipments.
  - a. **Airway Bill/Bill of Lading**
  - b. Original Invoice with 4 copies showing CIP/CIF value
  - c. Please ensure that the commission payable to your agents in India, if any, is specifically shown in your Invoice and excluded from the total amount payable to you. As per statutory regulations of the Government of India, the agency commission to your Indian Agents is payable only in Indian Rupees and the same will be remitted by us directly to your agents in India in Indian currency, after receipt of their bill. Hence, you may ask your Indian Agents to send their Agency Commission bill in triplicate, duly pre-receipted on a revenue stamp affixed on the original copy. (Please note that agency commission payable to your agents in India is included in the cost of the stores for the purpose of arriving at the total cost of the stores).
  - d. (c) Certificate of Origin - with 2 copies
  - e. (d) Packing list - with 2 copies
  - f. (e) A Guarantee Certificate - with 2 copies
  - g. (The Stores, in question should cover a "GUARANTEE" for a period of 36 months against all
  - h. manufacturing defects)
  - i. (f) Two copies of Inspection Certificates regarding the stores in question after having been inspected by
  - j. your qualified engineer and packed in accordance with the terms and conditions of this order.
6. Kindly ensure that all packages are suitable numbered and the packing slips are placed in polythene covers and pasted/stapled on the package itself. The material should be well packed and suitably cushioned to withstand rigors of its transport from warehouse to warehouse by Air.
7. **Liquidated Damages:** Timely supply is the essence of the purchase order as our requirements are connected with time targeted research work. Non compliance with the delivery schedule will leave the Director CCMB at liberty not to accept the delivery either in part or in full or cancel the purchase order and, to claim the liquidated damages at the rate of 1% per week subject to the maximum of 10% per cent of the total value of the purchase order and such money will be deducted from any money due or which may become due to the supplier in future.
8. Kindly ensure to despatch the material within the delivery period mentioned in your offer (i.e. \_\_\_\_\_). In case you are not in a position to do so, please intimate to us the date by which the order can be executed.
9. All the packages should bear the following marks.

Purchase Order No. 3461/241219/8969/EQPT/ 1920  
SIZE:  
CONSIGNEE: THE DIRECTOR, CCMB, HYDERABAD

DATED 19.02.2020

NET WEIGHT \_\_\_\_\_ GROSS WEIGHT \_\_\_\_\_  
"HANDLE WITH UTMOST CARE – DELICATE SCIENTIFIC MATERIAL"

  
धर्मन्द्र कुमार  
DHARMENDRA KUMAR  
भंडार एवं क्रय अधिकारी/Stores & Purchase Officer  
सोएम्ओईआर-कोशिकीय एवं आणविक जैव-विज्ञान केंद्र  
CSIR-Centre for Cellular & Molecular Biology  
उपपल रोड, हैदराबाद-500007 /Uppal Road, Hyderabad-500007

Kindly acknowledge receipt of this order and confirm the likely date of despatch of Stores. Intimation regarding shipment should be given well in advance to us.