



E-mail: spo@ccmb.res.in

CSIR - CENTRE FOR CELLULAR & MOLECULAR BIOLOGY

(Council of Scientific & Industrial Research)
Habsiguda, Uppal Road, Hyderabad – 500 007 (T.S.) India

ANNUAL RATE CONTRACT ORDER

By Speed Post

M/s. ATNT Laboratories, Unit #812, 8 th Floor, Excellencia Lodha Supremus-1, Road No .22, Wagle Estate, Mumbai , Thane-400604.	Ref. No.	3247/201119/ANMH/MISC / 380
	Date	14.08.2020
	Subject	Supply of Corn Cobb –Autoclavable Size :3-4 mm
	Your Ref.	ATNT-796 , Dt: 21.12.19, Email Dt: 12.09.2020

We are pleased to accept your offer and award the **Annual Rate Contract** for **Corn Cobb Autoclavable** for a period of one year as per the following terms & conditions.

Terms & Conditions:

1	Period of Contract	: One year (24.08.20 to 23.07.2021)
2	Rate Of Corncob	: Rs: 31 /kg (Inclusive of Freight & Insurance) (Total Quantity : 24000 Kgs Approx.)
3	GST @ 5%	: Extra
4	Material of Supply	: 2000 kgs (Approx.) of corncob to be supplied to animal house on first week of every month, as per instructions of in-charge, Animal house, CCMB
4	Payment Terms	: Payment against pre-receipted invoice will be made as per actuals (Bill wise) on receipt & acceptance of materials by CCMB's user
5	Expiry	: At least 3 Months from date of supply at CCMB
6	Price	: For CCMB Stores/Animal House
7	Packing, Forwarding, Freight & Insurance charges	Inclusive (as above)

✓ **Fall Clause:** The prices charged should not exceed the prevailing rates charged by you from others for similar products.

Kindly acknowledge the receipt.

❖ **NOTE:** CSIR_CCMB is eligible for payment of GST @5% only as per Government of India Notification No.45/2017-Central Tax (Rate) and No.47/2017-Integrated Tax (Rate) dated 14.11.2017 FOR R&D Items.

Please provide complete & correct particulars like Beneficiary name, Account No., IFSC Code etc. of your banker enabling us to arrange payment through RTGS/NEFT. Also provide your PAN Number.

CCMB's GST Registration No: 36AAATC2716R3ZE

Handwritten signature and date: 14.8.2020

(Dharmendra Kumar)
Stores & Purchase Officer

Handwritten initials: ok

Handwritten signature and date: 14/8/2020

Copy to : Accounts	Stores	I/O: Dr.M.J.Mahesh Kumar	Office copy / Spare copy
Amount sanctioned by Director for ` 7,81,200/- under BSH – P07		Section Officer (S&P)	Guard file

Terms & Conditions

1. **Delivery:** To be delivered at Central Stores of CCMB, Uppal Road on DOOR DELIVERY BASIS within the time specified on front side. Printed conditions of supply of the firm, if any, will not be binding on us.
2. **Challans:** Proper delivery Challans should accompany the goods which must be got entered at the Main Entrance (Security Gate) before bringing them to Stores. Separate Challans and invoices should be prepared against different orders. The Challan should contain the information like Order No. & Date; Item Description & its value. You should also send a copy of our Purchase Order along with the supplies.
3. **Payment:** Payment will be made by Account Payee Cheque only after receipt of items in good condition in our stores and its proper installation and commissioning at the user end (wherever applicable). Part supplies should be avoided at any cost. If due to unavoidable reasons part supply is made, bill will only be processed for payment after completion of the supply/installation/commissioning as the case may be. **Bills for partial supply should not be raised.** Bills can only be raised after completion of the entire supply. **The duly signed invoices should be submitted in Triplicate with pre-receipted revenue stamp (Revenue Stamp required for all invoices of more than Rs. 5,000.00).** Our purchase order number must be quoted on your Invoice. Overwriting/Cuttings should be avoided on invoices. Submitting wrong invoices or invoices without revenue stamps might result in delay of payments.
4. **Taxes:** Payable at the rate indicated in your quotation/Proforma Invoice. Tax Registration number must be mentioned on your invoice. If items supplied after the expiry of the delivery period have been accepted by the indenter and tax rates have increased on such items then such increase will not be paid by us.
5. **Installation Prerequisites:** Pre-installation requisites (electrical/floor/space/air-conditioning etc.), if any, should be mentioned clearly. Installation/ Training (if required) will be the full responsibility of the supplier. After supply we will not be responsible for delays in release of payments on account of non-installation of the item for want of any essential installation prerequisite needed from our end. Please coordinate with the user/user department for deciding training/ installation schedule. Operation Manual is to be supplied along with the equipment wherever applicable.
6. **Liquidated Damages:** Timely supply is the essence of the purchase order as our requirements are connected with time targeted research work. Non compliance with the delivery schedule will leave the Director CCMB at liberty not to accept the delivery either in part or in full or cancel the purchase order and, to claim the liquidated damages at the rate of 1% per week subject to the maximum of 10% per cent of the total value of the purchase order and such money will be deducted from any money due or which may become due to the supplier in future.
7. **Documents:** A set of following documents should reach us along with the consignment.

(a) Invoice (Pre-receipted) & Delivery Challans 3 Copies each	(c) Test/Inspection Certificate (For equipments)	2 Copies	
(b) Packing List	2 Copies	(d) Copy of our Purchase Order	1 Copy

8. **Guarantee/Warranty:** Continuous uninterrupted 12 months from the date of installation / commissioning. You shall warrant that everything furnished hereunder shall be free from all defects and faults in materials, workmanship and it is in full conformity with the specifications and drawings(if any) in our order. Certificate to be provided should be valid for a minimum period of one year from the date of installation/commissioning of goods. If the goods are found to be defective subsequently, they have to be replaced /rectified at the cost of the suppliers within 15 days from the date of receipt of written communication from us. If there is any delay in replacement/rectification the guarantee period will be deemed to have extended correspondingly. All damaged/ rejected goods are to be returned at your cost and risk. For items with expiry date, we may reject those whose more than half life has already expired.
9. **Short Shipment:** If any short-shipment etc. is noticed, the same will have to be arranged immediately with all charges to this effect to be borne by supplier/dealer.
10. **Service Default:** Firms supplying on Annual Rate Contract basis must note that their performance as regards to the delivery period and quality of the items supplied by them will be a deciding factor for future Rate Contracts with the CCMB. Partial/Late supplies must be avoided.
11. **Problems & Disputes:** In case of any problem you may approach/write to the SO(S&P) Stores / SO(S&P) Purchase or SPO or Director in that order only. All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Hyderabad, India only. **CCMB GST NO:36AAATC2716R3ZE**